ACADEMY WORKSHOPS

INFORMATION BROCHURE

We are pleased to design a concept for an individual workshop together with you. Simply select your focus topics from our standardized modules and put together the optimal training package for your team.

On the following pages you will find detailed information about the workshops we offer and their components:

- UNIVERSE & ADMINISTRATION
- ACCOUNTING & TRANSACTIONS
- ANALYTICS BASICS
- ANALYTICS APPLIED
- REPORTING
- LIQUID & ILLIQUID ASSETS

WORKSHOP EXAMPLES

2 x 2hrs

2hrs: Universe & Administration
2hrs: Analytics

1 x 3hrs

3hrs: Reporting

1 x 3hrs

1hr: Stocks & Bonds
2hrs: Accounting & Transactions

ADDITIONAL INFORMATION

- In general, we recommend a workshop duration of maximum three hours. Workshops can take place either remotely or on-site.

- Technical requirements
    - Laptop per participant
    - Second screen recommended
    - Authentification via Okta

- Our trainings are conducted on specially provided demo systems with sample data, never on your QPLIX systems.

- Prices: 120€ per hour (independent of number of participants) plus VAT if applicable

If you have any questions about our offer or are interested in a workshop, please feel free to contact us at +49 179-7280979 (contact person: Tanja Unsöld) or send us an email at academy@qplix.com. We look forward to working with you!

WORKSHOP
UNIVERSE & ADMINISTRATION

In this first QPLIX workshop you will get an overview of the basic concepts, system sections and their interrelationships. You will become familiar with QPLIX parlance and learn how to (manually) set up securities and legal entities/clients as well as maintain and enhance corresponding master data.

AFTER THIS WORKSHOP

- you will know QPLIX's most important key functions.

- you will know our manual and self-support options.

- you will understand fundamental QPLIX parlance and the logic behind the system.

- will be able to (manually) create securities and legal entities/clients.

- you will know what classification structure and common properties mean and how to best use them for your purposes.

- you will understand the difference between securities and investments.

CONTENT

- QPLIX system structure and supporting options

- working with/creating securities

- Classification structure

- Common properties

- Legal entities and Clients

- Securities vs. Investments

- Access rights

WORKSHOP
ACCOUNTING & TRANSACTIONS

This workshop provides basic knowledge about accounting and transactions in QPLIX, which form the basis for successfully entering transactions. We offer additional seminars for entering and tracking transactions regarding liquid and illiquid assets.

AFTER THIS WORKSHOP

- you will know the underlying accounting logic in QPLIX. Also, you will know where to view and edit accounting configurations.

- you will understand the setup and functioning of charts of accounts.

- you will know the transaction mask and transaction record.

- you will understand the concept of accounting cycles.

- you will know how to find, check and adjust transactions.

- you will be able to link documents (e.g. transaction documents) with related transactions.

CONTENT

- accounting in QPLIX

- entering transactions

- Charts of accounts

- transaction records (incl. accounting cycles)

- finding, checking and editing transactions

- transactions and documents

WORKSHOP
ANALYTICS BASICS

The Analytics Basics workshop provides a general introduction to the QPLIX Analytics system section and teaches basic skills for calling up, checking and creating analyses.

AFTER THIS WORKSHOP

- you will have a comprehensive understanding of the functions within the Analytics section.

- you will grasp the significance of the "Preset" concept for your analyses and reports.

- you know how to share and manage presets in QPLIX.

- you will be able to make ad-hoc changes to existing evaluations as well as add/remove metrics.

- you will have the ability to create simple evaluations and understand the fundamental concepts for producing accurate analyses.

- you know how to implement thresholds into your analyses.

CONTENT

- features of the Analytics section

- concept and idea behind „Presets"

- calling up allocations and running live analyses

- editing analyses (Presets)

- creating new analyses (Presets)

- managing & sharing Presets

- configuring thresholds within a Preset

WORKSHOP
ANALYTICS APPLIED

The Analytics Basics workshop provides a general introduction to the QPLIX Analytics system section and teaches basic skills for calling up, checking and creating analyses.

AFTER THIS WORKSHOP

- you will master all the essential functions of the Analytics section.

- you will have a deep understanding of both general and specific metric options, allowing you to utilize them effectively for your evaluations.

- you will comprehend the workings of the QPLIX formula metric, enabling you to seamlessly incorporate it into your analyses.

- you will be knowledgeable in creating benchmarks in QPLIX and understand the necessary preset configurations to sensibly integrate them into your evaluations.

CONTENT

- specific explanation and use of metrics options

- configuration and use cases of the formula metric

- working with time shifts

- use of threshold values for evaluations

- creating and incorporating benchmarks into evaluations

WORKSHOP
REPORTING

The Reporting workshop focuses on practical report configuration and is suitable for users who are already familiar with the functionalities of the Analytics section.

AFTER THIS WORKSHOP

- you will know the Reporting section and its features.

- you will be able to generate reports as well as to create your own reports.

- you will understand why the idea of presets is essential when working with reports.

- you will be knowledgeable about the various options for distributing reports within and outside of QPLIX.

- you will know how to use iterations and sub-reports to increase the flexibility of your reports.

CONTENT

- generatíng reports based on existing report templates

- creating and configuring your own report elements (single pages)

- visualizations in reports

- rebuilding a report and creating presets relevant to the reporting section

- troubleshooting typical challenges in reports

WORKSHOP
LIQUID & ILLIQUID ASSETS

In the workshop on liquid & illiquid assets, we run through the entire cycle of different asset classes in the QPLIX system – from investment, including price supply and master data maintenance, to ad-hoc evaluations and presentation in reports and the portal.

AFTER THIS WORKSHOP

- you will be able to (manually) create stocks, bonds, real estate, and private equity funds (including master data) in QPLIX.

- you will have an understanding of how data and market updates are supplied in QPLIX.

- you will be familiar with the unique characteristics of real estate and closed-end funds in QPLIX.

- you will be able to (manually) record basic transactions for these assets.

- you will know how to analyze these asset classes on an ad-hoc basis and in reports.

CONTENT

- manual creation of different types of asset classes

- manual maintenance of master data and common properties

- manual entering of typical transactions corresponding to the individual asset classes

- examination of simple ad-hoc evaluations of these asset classes and overview of metrics

- integration of these asset classes into reports and the portal (showcase)